



ST. JOSEPH'S SCHOOL



Prospectus

Excerpts from the ALL INDIA CATHOLIC EDUCATION POLICY issued by the Catholic Bishops' Conference of India

The goal of education is to teach the students to live, to discover the deeper meaning of life and of transcendence, to learn to interact with others, love creation, think freely and critically, find fulfilment in work, plan their future, or in one word, to learn 'to be'. It is in and through education that one can hope for a more human and humane future and a more harmonious society (Consecrated Persons and their Mission in Schools, 2002, 82, 84).

"Special efforts should be made to enable students: (1) to think for themselves independently and critically; (2) to seek, extend and apply knowledge to the solution of human problems; (3) to continually strive after excellence in every field; (4) to become mature, spiritually aware men and women of character; (5) to value and judiciously use their freedom, combining with it a full sense of responsibility for actions; (6) to be clear and firm on principles and courageous in action; (7) to be unselfish in the service of their fellowmen and concerned for the welfare of the poor and socially oppressed; and (8) to become agents of needed social change in their own situations" (AIACHE Declaration of Purposes, 1982).

"Education has an acculturating role. It refines sensitivities and perceptions that contribute to national cohesion, a scientific temper and independence of mind and spirit - thus furthering the goals of socialism, secularism and democracy enshrined in our Constitution"(National Policy on Education, 1986, 2.2).

It is in a multi-religious, multi-cultural and multilingual context that the Catholic educational institutions in our country have been imparting education, and thus serving all communities. Our schools and colleges must continue to remain sensitive and respond appropriately to the legitimate assertion of regional and cultural identities by different groups. This is a challenge that Catholic educators must address. By providing education to all, irrespective of caste, colour and creed, the Church does make a distinctive contribution to attain the goals of national integration and participates in a second freedom struggle to build a just, participatory and inclusive India envisaged by the Constitution. We already have enough evidence of what 'quality education' can do and has actually done to empower the marginalized.

There is often a wrong understanding of 'quality education'. It is not a system glued to individualism, ambition, competition, mere academic results, grading and standardizing. Quality education in the true sense produces persons with thought and feeling, with eagerness to share, persons who are capable of looking to nobler things in life. It has reference to things like the all-round development of the person, humanism, authentic values, intellectual curiosity and acuteness, aesthetic sensitivity, reading habits, character formation, social awareness, healthy relationships, refined manners, dignified self-presentation, intelligent and clear self-expression, good diction and thoroughness about everything one does.

NEP 2020 : Education is fundamental for achieving full human potential, developing an equitable and just society, and promoting national development. Providing universal access to quality education is the key to India's continued ascent, and leadership on the global stage in terms of economic growth, social justice and equality, scientific advancement, national integration, and cultural preservation.

INTRODUCTION

St. Joseph's School (Primary Section) is a Catholic Christian Minority Institution belonging to the Catholic Diocese of Gorakhpur. It was founded on 15th July 1974 in St. Joseph's Cathedral Church premises. It is run by the Catholic Diocese of Gorakhpur Education Society. With the erection of the Catholic Diocese of Gorakhpur in 1984 by His Holiness Pope John Paul II of venerable memory, the ecclesial units of Gorakhpur-Basti Commissionaires were bifurcated from the Catholic Diocese of Varanasi. Since 1984 Bishop Dominic Kokkat CST, the first Bishop of Gorakhpur, was its patron until he was succeeded by Bishop Thomas Thuruthimattam CST. Presently, Bishop Mathew Nellikunnel CST is the parton of the school. In the beginning there were 149 students on the roll with 3 teaching and 2 non-teaching staff. The school made steady progress under the able guidance of the principals and the co-operation of teachers and parents. In 1986 the management found it appropriate to bring it up as a co-educational institution.

St. Joseph's School is a Catholic Educational Institution and it extends its selfless service to all the members of other communities without any discrimination. Academic excellence and character formation, based on the love of God and of the neighbour, taught by Jesus, is our inspiration. This leads to the formation of noble citizens of our motherland - India in particular and the global village at large.

Besides imparting education, the school aims at the flowering of the personality of each child giving expression to his or her hidden talents in a disciplined atmosphere. We try to make each child interiorize punctuality, hard work, honesty and dedication to duty. Various opportunities are open for the students in the field of Sports and Games, Literary and Cultural competitions.

We leave no stone unturned to make education more relevant to the present day and thus enabling the Josephites to stand firm on their feet ready to meet the challenges of the times. This is possible only with God's help and the united efforts of all, the stake holders, the management, the staff, the students and the parents.



General Information

St. Joseph's School (Primary section), founded and administrated by the Roman Catholic Diocese of Gorakhpur, is a private unaided, Catholic Minority Institution established in 1974 under Article 30(1) of the Indian Constitution.

With a view of extending its educational services to the people of Gorakhpur, the institution provides wholesome facilities to the students which will enable them to grow in a holistic manner. The school was inaugurated on 15 July 1974.



AFFILIATION

The school, recognized by the state for providing education to the students up to class V, is affiliated to the Council for the Indian School Certificate Examination, New Delhi (Affiliation No. UP - 185/2008).

AIMS AND OBJECTIVES

The school primarily aims at integral development of every child enrolled here. Education is for the growth and development of all faculties-intellectual, physical, social, psychological emotional and spiritual. It helps the growth of an individual into a mature, responsible, broad-minded, patriotic and disciplined citizen. We try to make our children committed to the service of God and the nation and instill in them a spirit of compassion, selfless service, dedication to duty, love for fellowmen and thirst for excellence and wisdom. It will be our earnest effort to give equal importance to the moral development of the students. Hence our motto is: For God and Country through the values of LOVE, JUSTICE and SERVICE.





Curriculum

The course of study followed in the school is in accordance with the syllabus and examination pattern prescribed by the CISCE. The medium of instruction is English but special emphasis is given to Hindi, the National Language. The syllabus consists of English (Reading, Conversation, Dictation) Hindi, Mathematics, General Science, Environmental Studies, Social Studies, Moral Science, Craft, Drawing, Painting and physical training. The school lays emphasis on co-curricular activities too. Students are given opportunities to get involved in public speaking, music, dance, craft etc. Class room teaching is supported by Digital Smart Class Systems.

INFRASTRUCTURE

The School Campus provides a huge infrastructure, a vibrant atmosphere, well maintained play grounds, gardens, spacious, well lit and well ventilated class rooms.

SMART CLASS

The school has technology-enabled smart classrooms equipped with Interactive Digiboard Systems with a P.C. connected to a knowledge centre inside the school campus. Smart class is a digital initiative and a comprehensive solution designed to make learning an enjoyable experience for students and enhances students' academic performance with simple practical and meaningful use of technology.



LIBRARY

Our school has a library wherein, we have books on various topics and subjects. Library periods are allotted for all classes to ensure that every child of our school inculcates the good habit of reading. It aims to make the children well versed in all spheres, especially in general knowledge which is given through Journals, G.K. Books, News Papers etc. that help them in building up their future.



Computer Lab



Computer Education was introduced into the school curriculum in 2002 with the intention of accelerating a creative interest in modern technology and scientific knowledge.

It is fully equipped with the latest state of art, computer software, hardware and networking handled under the guidance of well qualified and experienced staff for imparting computer skills and knowledge to the students.

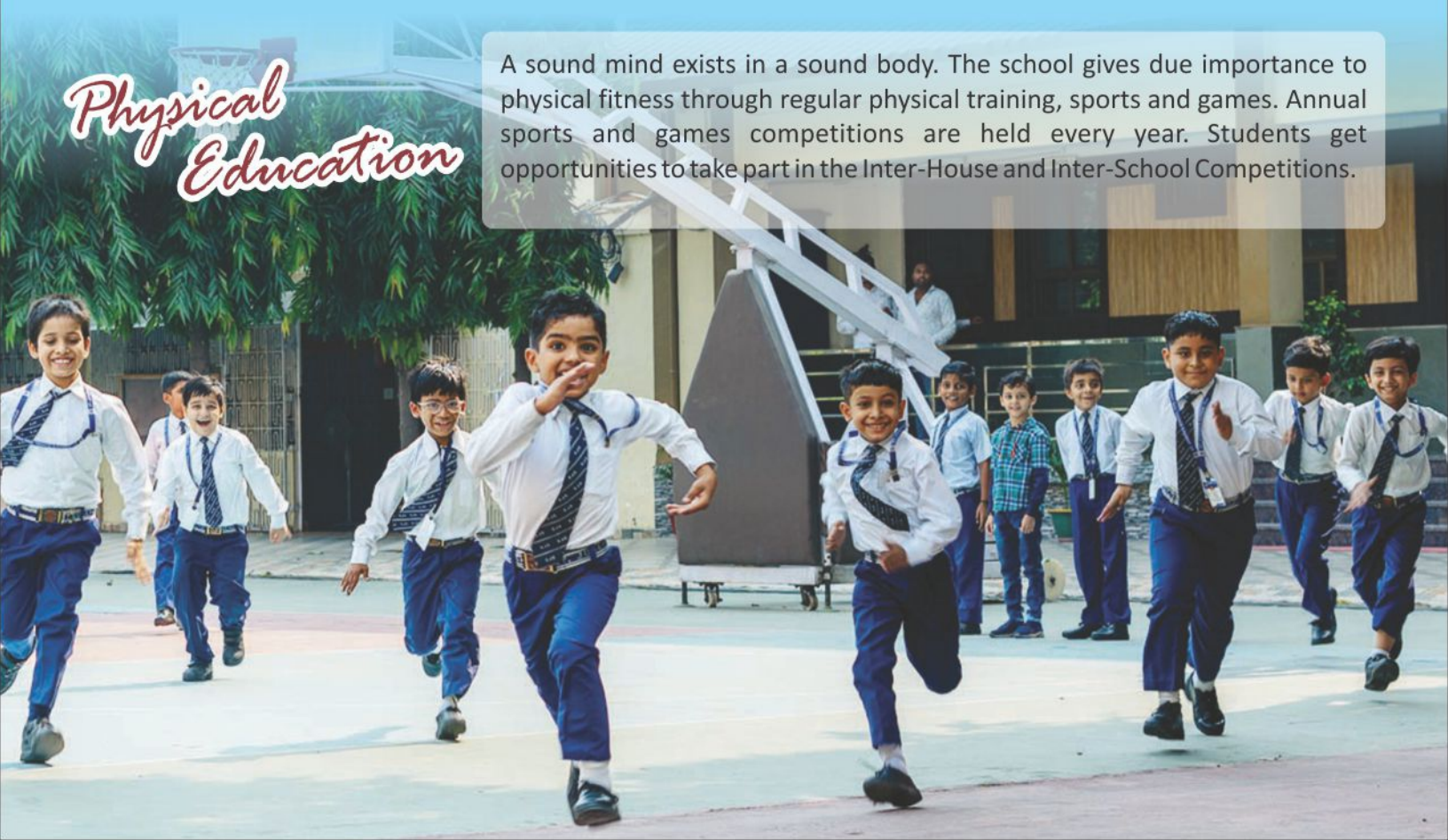
Medical Room

The school takes special care of the students' health. We have a medical room to deal with minor ailments and in emergency cases students are taken to the nearby hospitals. Regular medical check-ups are carried out for the benefit of the children. A nurse is appointed to take care of the sick children.



Physical Education

A sound mind exists in a sound body. The school gives due importance to physical fitness through regular physical training, sports and games. Annual sports and games competitions are held every year. Students get opportunities to take part in the Inter-House and Inter-School Competitions.



AN EDUCATION WITH SOCIAL SENSITIVITY

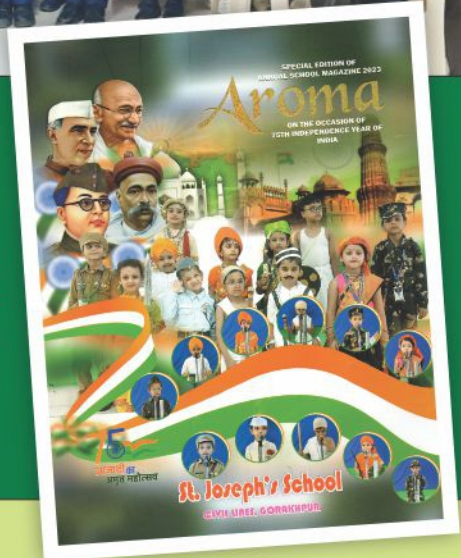
In India, our motherland, helping the poor and the needy is not just charity, but a fundamental duty of every citizen because we say "all Indians are my brothers and sisters." We make our children sensitive and responsive to the needs of the underprivileged brothers and sisters, thereby forming in them a heart which is spiritually, socially and nationally sensitive for each other. The school has a student's organization called Josephites Service Wing to create awareness in the minds of the students that there are persons less fortunate around them. The school hosts the *Vishwa Divyang Diwas*, provides a cultural and artistic forum to express the talents of the street children and differently abled children.



Aroma

OUR SCHOOL MAGAZINE

Our school takes pride in having an official school magazine named Aroma. It gives children and teachers a creative forum to express their writing and artistic skills. It is also an indicator for parents to see how their children develop their creative minds.



Co-curricular Activities

Besides the cultural and literary programmes in the school, the school promotes outdoor and social activities. Educational picnics are arranged every year to various places of historical and cultural importance.

The English medium schools of the Diocese of Gorakhpur conduct Inter-school competitions in sports and games and cultural events in order to cultivate and promote mutual understanding and unity among the students of our schools. Character formation and development of spiritual values are imparted regularly to students through the teaching of Moral Science.

The school believes in education along with other extracurricular activities like Speech, Singing, Dancing, Craft, Drawing, Card Making, Recitation, Fancy Dress, Sports & Games etc. These activities are conducted throughout the year and the winners are awarded.







Awards & Prizes

Reward is an essential outcome of sincere labour. The meritorious get their due. The school honours the toppers of every class in Academics and those having cent percent attendance.





REGISTRATION

1. The academic year of the School is from April to March. Registration forms for admission in LKG are given out in November. Online registration facility also is provided.
2. Admissions in LKG are taken in January.
3. Applications to other classes will be entertained only at the instance of vacancies in the class which shall be announced when the session resumes in April/July.
4. The Prospectus with Registration form shall be available from the school office.
5. Registration Fee is not refundable.



ADMISSION IS SUBJECTED TO MERIT AND AVAILABILITY OF SEATS.

ELIGIBILITY FOR CLASS LKG

1. A child who has completed four years on March 31 in the year of admission.
2. Date of Birth Certificate.
 - (a) Baptism Certificate from the parish (in case of Christian children)
 - (b) Birth Certificate from a competent authority, such as: Panchayat / Mahanagar Palika / Nagarpalika.
 - (i) No other certificate from whatever source will be accepted.
 - (ii) Date of birth once given shall not be changed on any account whatsoever.



3. The attested photocopy of the original date of birth will be attached to the forms.
4. The child to be registered must be accompanied by the parents.
5. Five latest passport size photographs of the child.
6. The registration forms should be legibly filled and all the entries should be written in English only.
7. A Medical Fitness Certificate should be produced at the time of the test.
8. The Registration Form is enclosed with the Prospectus.
9. Letters of recommendation or pressure from any source whatsoever will not be entertained.
10. An interaction with the child will be held on the day specified in the Registration Form.
11. Registration Forms should be submitted on the day of interaction.
12. The interest and AVAILABILITY of the parents in helping the child will be specially counted in the selection of children for admission.

**ADMISSION IN OTHER CLASSES
DEPENDS ON THE AVAILABILITY OF SEATS.**

Requirements For Higher Classes

- (i) Transfer Certificate from the school last attended.
- (ii) A written test and interview will be taken. Admission will be taken on the basis of merit.
- (iii) Written test in this case will be held in all the subjects applicable for the class.







ADMISSION

1. The list of the children selected for admission will be published on the school notice board on the date given.
2. The parents shall collect the fee pay-in-slip from the school office and deposit the first instalment of the fees at the time of admission.
3. Admission of the selected children shall be taken on the assigned days. Those who fail to respond shall forfeit their chance.
4. Certificates and Reports: The following documents are essential at the time of admission-
 - (a) Transfer Certificate from the school last attended.
 - (b) Mark List (Report Card) in original.
 - (c) Medical Fitness Certificate: The Form is attached with the Prospectus.
 - (d) Recent passport size photographs of the child.
5. The presence of the parents of the student to be admitted is compulsory to take admission. No recommendation will be accepted.

ADMISSION POLICY

Prospectus and Registration Form for admissions to L.K.G. will be available at the school office. A child who is 4+ years (4 - 5 years only) as on 31st March, 2024 can apply for admission to LKG in the current academic year as per the norms of NEP 2020. There will not be any entrance examination. However, at the time of admission both the parents should be present.

The candidates appearing for identification should be accompanied by both the parents and not by any other relatives.

The date and time of identification are intimated (See the acknowledgement card) at the time of submitting the duly filled in Registration Form.

The Acknowledgement card is to be shown at the time of identification. Kindly bring the Birth Certificate in Original.

The school authorities reserve all rights of admitting any child to the school. They are not bound to give reasons for admission or rejection of any particular child.

Admission to higher classes is based on vacancies available in each class and the admission is given on the basis of Student Aptitude Test. Transfer cases will be given priority. However, in respect of admission the decision of the Principal is final and binding.





STUDENT - SPACE RATIO AND STUDENT - TEACHER RATIO

Our Institution has adequate space per student as well as has adequate number of Teachers for students. This helps the teacher to focus on each and every student and have 2-way interaction between the two and makes sure to eliminate all hindrances in way to an effective communication.

MAJOR EVENTS BEING ORGANIZED BY THE SCHOOL THROUGHOUT THE ACADEMIC YEAR

The school organizes Annual Day Function, Republic Day Celebration, Independence Day Celebration, Singing Competition, various Inter-school and Inter-house competitions and other events throughout the academic year.

EVENTS ORGANIZED FOR TEACHERS' TRAINING AND DEVELOPMENT

Various Seminars are organized for the teachers on various topics like Managing Behaviour Problems in Students, Accountancy Workshops, OSM Trainings, Phonics, Phonetic Drills, Stress Management, Capacity Building Programmes on Life Skills, Attitudes, Values and Health. These seminars help in developing communication skills that make teachers more effective and efficient.

School Outfit

Every student is required to wear the school uniform which consists of the following: -

IN SUMMER

BOYS



Half sleeved white shirts, dark navy blue half pants, tie and belt with school monogram, black leather shoes and white socks.



GIRLS



White blouse with short sleeves and short collar, 'V' neck navy blue pinafore, black leather shoes (no fancy shoes) white socks, tie, belt with school monogram.



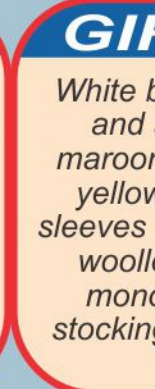
IN WINTER

BOYS



Dark navy blue full pants and white full shirt, 'V' neck maroon half sweater with two yellow stripes on the neck, sleeves and border and maroon woollen blazer with school monogram and navy blue socks.

GIRLS



White blouse with full sleeves and short collar, 'V' neck maroon half sweater with two yellow stripes on the neck, sleeves and border and maroon woollen blazer with school monogram and dark blue stockings or navy blue slacks.



BOYS



White shirt, white pants, school tie, belt, white canvas shoes with white socks.



P.T. DRESS

GIRLS



White skirt, white blouse, belt, canvas shoes with white socks/ white stockings.



House Uniform

Boys

White full pants and coloured T' shirt according to the School House with school emblem, white canvas shoes and white socks.



Girls

White skirt and coloured T' shirt according to the School House with school emblem, white canvas shoes with white socks/white stockings.

LOGO ON BLAZER

LOGO ON SWEATER

HALF SWEATER

SCHOOL BELT



This school neither provides any stationery / uniform nor recommends any particular shop.

SCHOOL HOURS

IN SUMMER

Classes I to V 7.25 am to 1.15 pm
LKG & UKG 7.25 am to 12.10 pm
Saturday: Classes I to V 7.25 am to 11.30 am
LKG & UKG No Class

IN WINTER

Classes I to V 8.15 am to 1.55 pm
LKG & UKG 8.15 am to 12.40 pm
Saturday: Classes I to V 8.15 am to 12.15 pm
LKG & UKG No Class



SPECIAL INSTRUCTIONS TO STUDENTS



Be friendly with one another in and out of school.

In your dress and behaviour keep a sense of self-respect. Right behaviour is the expression of fine character and a good personality.

Be simple in your ways and words.

Avoid using indecent language.

COURTESY BEGETS COURTESY. Make use of the words "Please" and "Thank You" more often. If you have to criticise, do not be destructive, but be constructive.

In all your dealings with others be polite and obliging. Always try to be a good companion to help others and hurt nobody.

Respect your elders and teachers ; whenever you meet them, greet them with respect and love.

Before and after every class stand up for prayer.

No exemption shall be given from the school programmes and functions. Every student is supposed to take part and co-operate in the various school activities such as cultural programmes, sports and games, drill, morning assembly etc.

Students are exhorted to make use of the library and reading room. Books and periodicals must be carefully handled and kept neat and tidy.

English is the medium of communication in the school. Speak only in English in the School Campus. Respect the beauty of the school premises and report any damage which you may observe.

Avoid dropping papers in the school premises and pick up any such paper dropped by others.



Recommendations to Parents/Guardians

1. Though school can do a lot for a child, it cannot do everything. The home is the place where she/he gets her/his first education and training in citizenship . It is the chief place where her/his character is formed and developed. School education indeed promotes the growth of personality and helps to discover and develop the qualities that are in the children. In order to secure all that is best in the education of your child, maximum co - operation between the parents and the school authorities is necessary.
2. The school desires to have your co-operation and close contact with the teachers of your child in order to develop an atmosphere that is conducive to better and more effective education. This handbook is one of the links which bridges the home and the school. It will be an effective medium for parent-teacher contact. We earnestly request the parents to look into this handbook every day and see to it that the lessons and home works assigned for the next day are completed. The child should be encouraged to cultivate habitual cleanliness in all her/his work.
3. When communicating with the Principal, parents/guardians are requested to mention in their letter the name of the student, class and section.
4. Parents are strictly forbidden to interview their children and the teacher in the class or the staff members in the staff room without the permission of the Principal .





5. Tipping the servants either during or after the school hours must be avoided at all costs.
6. Parents should insist that their children devote enough time daily to learn their lessons before they come to school. On holidays some time should be devoted for study at home.
7. Parents are requested not to send for or call away their children during class hours except in case of an unforeseen emergency, and that too with the Principal's permission.
8. Parents should understand that they cannot dictate to the Principal but the Principal has the right to say on what conditions he will admit or retain pupils in the institution.
9. Principal must be informed of the absence of the students at the earliest.
10. If a student is likely to be absent through illness for a long period, the Principal must be informed immediately through an application with the name, class and section of their ward.
11. Parents/Guardians are requested to send their wards to school in clean tidy and full uniform and in time. Ordinary communications to the parents will be made through the school diary which must be brought to school daily.
12. Tuitions, are strongly discouraged. Parents who seek admission in this school and look out for tutors, are taking a risk as they will depend on the sincerity of the tutors. Parents who have no time to give personal attention to their children should not admit or retain their children in this school.
13. Parents are requested not to enter the classrooms or interview the teacher, much less to tell their servants to do so. All dealings must be conducted through the Principal. Servants will not be permitted to remain in the school premises during class hours.



14. Parents/guardians are requested not to give any money to the children unless they receive a written notice from the school. Children should be provided with tiffin, so that they do not have to buy any eatables at all from vendors and hawkers.
15. Any communication (Request or complaint made by parents) should be addressed to the Principal and not to the class teacher. When thus communicating with the Principal the parents are requested to mention in those letters the name, class and section of their children. Parents will see that the child takes her/his diary to the school daily.
16. If the parents have any grievance against any of the teachers they are advised to meet the Principal and settle the matter amicably.
17. We don't recommend that parents engage private tutors unnecessarily. We discourage tuitions, for it might prove harmful to the real progress of the pupils.
18. No guardian is allowed to go into any classroom or go upstairs without the specific permission from school authorities.
19. Criticism of the child's teachers or her/his school in the presence of child should be avoided as it is likely to affect the good name of the school and to adversely influence the child's attitude and behaviour towards her/his teachers.
20. Please do not ring up the school before 7.00 a.m. Before ringing up kindly go through the pages of the calendar and diary .
21. To ensure integrity and dedication of the members of the staff, the following are the guidelines to the staff/Parents/Guardian in regard to private tuition.
 - (i) No member of the staff of this institution may undertake a tuition.
 - (ii) No staff member of this institution is permitted to visit the homes of the children to give tuition or to suggest the need of private tuition.
22. Those students who are misbehaving regularly can be expelled from the school without giving any explanation by school management.



Our Discipline Code

1. Be honest and truthful.
2. Respect all elders, love all equally and be kind to all inferiors for God's sake.
3. Love labour and be ready for any work.
4. Respect school and personal property, and take care of it.
5. Be punctual and diligent.
6. Be clean in thought, word and deed.
7. Be just.
8. Be kind to animals.
9. Be cheerful.
10. Do to others what you wish others do to you.
11. Respect nature and public places like bus stands, toilets, parks etc.



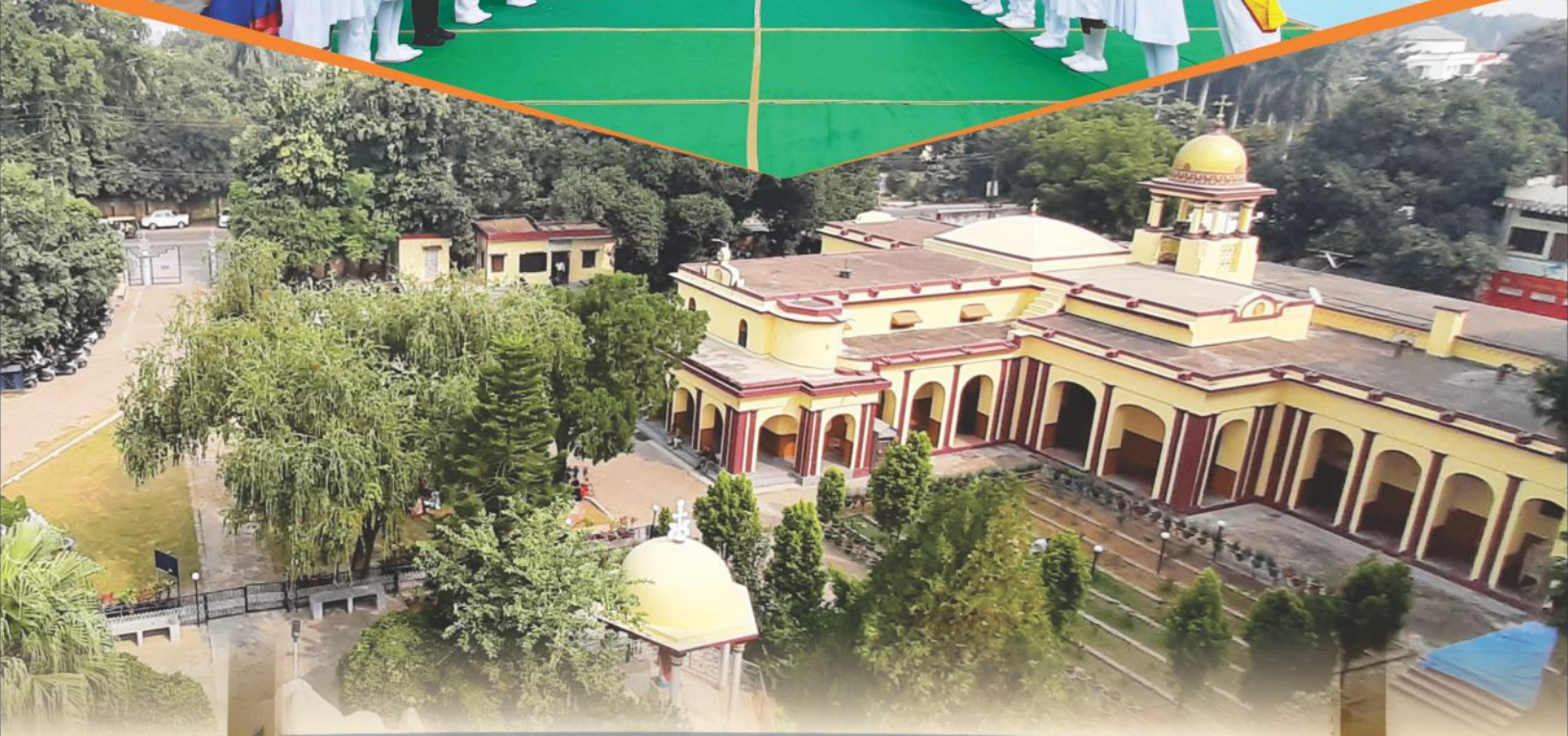
Special Note to Parents

Smoking and chewing pan masala and spitting in the school campus is strictly forbidden.

PLEASE NOTE

1. Incomplete form will be rejected. Photocopy of the form will not be accepted. The Registration form is NOT TRANSFERABLE.
2. Date of birth once registered cannot be altered [(as per U.P.G.O. No. 1101/1(5)]
3. Recommendations of any kind will be a disqualification of admission.







ST. JOSEPH'S SCHOOL

Opp. Regional Stadium, Civil Lines, University P.O.

Gorakhpur – 273 009, U.P., India

Phone -9415111551, 9452100021

Email – sjscl.gkp@gmail.com, Web – www.sjsclgkp.in